SEPARATION AND DIVORCE IN ALBERTA

The Document Checklist

The paperwork to start gathering, so the conversations with your lawyer, mediator, mortgage broker and accountant start from facts.

Tara Molina is a REALTOR®, not a lawyer. This is general information, not legal advice.

Hello, Gorgeous!

TARA MOLINA REAL ESTATE GROUP · ROYAL LEPAGE BENCHMARK

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Not every item here applies to you. We put in everything we could think of, and more. Some items only apply to married couples, some only to adult interdependent partners, some only if you have children, a business, a pension or more than one property. Skip whatever does not fit your family.

Tara Molina is a REALTOR®, not a lawyer. Nothing in this document is legal advice. It is general information for people in Alberta, and she is not an accountant or mortgage broker either. Each of you should get advice from your own family lawyer before you make decisions or sign anything.

Gather what applies to you. Make two copies of anything you will share, and keep the originals somewhere only you can reach. Your lawyer will tell you exactly what has to be exchanged.

Personal And Legal

- [ ] Marriage certificate, if you are married
- [ ] Adult interdependent partner agreement, if you signed one
  Common law couples in Alberta are called adult interdependent partners.
- [ ] Any prenuptial, marriage or cohabitation agreement
- [ ] Any existing court orders or written agreements between you
- [ ] Children's birth certificates
- [ ] Children's passports, if they have them

Income And Taxes

- [ ] Last 3 years of personal tax returns and Notices of Assessment
- [ ] Recent pay stubs and employment contracts
- [ ] Business financial statements, if either of you owns a business
- [ ] Records of bonuses, commissions and other income
- [ ] Financial Disclosure Statement
  The Government of Alberta asks you to exchange one before mediation sessions that cover finances. Your lawyer can tell you which form applies to you.

Home And Property

- [ ] Current mortgage statement and renewal details
- [ ] Mortgage payout statement and penalty estimate
  Ask your lender what it would cost to pay the mortgage out today.
- [ ] Current certificate of title
  Available from any Alberta registry agent. It shows exactly whose names are on title.
- [ ] Purchase documents for the home
- [ ] HELOC statements
- [ ] Property tax assessment and home insurance policy
- [ ] Records of major renovations
- [ ] Documents for any other property, including rentals, a cabin or land

Savings And Investments

- [ ] Statements for every bank account, joint and individual
- [ ] RRSP, TFSA and non registered investment statements
- [ ] Pension and retirement benefit statements
- [ ] Stock options, employee share plans or deferred compensation
- [ ] RESP statements
- [ ] Records of inheritances, gifts or assets either of you owned before the relationship

Debts And Expenses

- [ ] Credit card, line of credit and loan statements

- [ ] Vehicle financing or lease agreements
- [ ] Your current monthly household budget
- [ ] Children's activity, childcare and medical expenses
- [ ] Life, health and disability insurance policies, with current beneficiaries

TARA'S TIP

Start with the certificate of title and the mortgage payout statement. Those two pieces of paper answer the first questions everyone will ask about the house: whose name is on it, and what is actually left after the mortgage.

Sources: Government of Alberta, Family Mediation (alberta.ca); CPLEA, Make a Separation Agreement (family.cplea.ca). Verified 5 November 2026.